

# Application for Organizations



**Thank you very much for your support of IFOAM, the International Federation of Organic Agriculture Movements!**

Please fill out the following form carefully.

## Requirements for joining IFOAM

Applicant organizations must:

- Endorse IFOAM's mission and goals, as well as the Principles of Organic Agriculture;
- Be an organization or a department of an institution, subsidiary;
- Have at least 3 people employed or active in the organization.

If you want to be an Affiliate of both IFOAM and IFOAM Asia, please send your application at [membership@ifoam.bio](mailto:membership@ifoam.bio). If you only want to become an Affiliate of IFOAM Asia, please contact IFOAM Asia directly at [ifoam.asia@gmail.com](mailto:ifoam.asia@gmail.com)

Herewith I confirm registration as an IFOAM / IFOAM Asia affiliate:

- My organization wants to be an affiliate of both IFOAM & IFOAM Asia;
- My organisation only wants to be an affiliate of IFOAM Global;
- My organization is already an IFOAM Global affiliate and wants to join IFOAM Asia;
- My organizations wants to join IFOAM Asia only (trial membership for 2 years as a non IFOAM Global affiliate)

## 1. Contact Information

Name of organization: \_\_\_\_\_

English name (if applicable): \_\_\_\_\_

Address line 1: \_\_\_\_\_

Address line 2: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Primary contact for IFOAM: \_\_\_\_\_

E-mail of primary contact for IFOAM: \_\_\_\_\_

Name of legal representative: \_\_\_\_\_

E-mail of legal representative: \_\_\_\_\_

Name of accountant: \_\_\_\_\_

E-mail of accountant: \_\_\_\_\_

Additional contacts: \_\_\_\_\_

E-mail of additional contacts: \_\_\_\_\_

## 2. Information on your Organization

A. Brief description of your organization and activities (500 characters maximum). The information provided will be published in the IFOAM E-Directory.

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B. Number of people working in your organization: \_\_\_\_\_

C. Year of Foundation: \_\_\_\_\_

D. Type of Organization II:

- Semi-Governmental/ Governmental  
 NGO  
 Certification Body  
 Private Company  
 Other: \_\_\_\_\_

E. Scope of Organization

- Local       National       International

Type: \_\_\_\_\_

F. Has your organization developed (or is it currently developing) its own organic standard(s)?

- Yes       No

If yes, please name the standard(s) you have developed.

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G. Do you have a periodical?

- Yes       No

If yes, what is the name, the frequency and the type of your periodical?

Name: \_\_\_\_\_

Frequency: \_\_\_\_\_

## 3. Membership Category and Fee

Last year's total budget/turnover (in Euros): \_\_\_\_\_

Last year's budget/turnover related to Organic activities (in Euros): \_\_\_\_\_

If your organization is a Processing / Trade / Business Association, last year's budget/turnover of your members (in Euros): \_\_\_\_\_

How would you like to receive your membership invoices?

By e-mail only

By e-mail and hard copy, sent to me by post.

## 4. Signature

We hereby declare that we fulfill the requirements for Affiliation with IFOAM, that our activities are in line with the Definition and Principles of Organic Agriculture and that we are committed to promoting Organic Agriculture on the basis of these values. Furthermore, we have read and understood the IFOAM Affiliation Terms & Conditions and will comply with those during the time of our Affiliation to IFOAM. We also agree that our contact details (name, address, contact person's phone and e-mail, website and logo) will be published in the IFOAM Directory and in the Online Listing of Affiliates.

Name: \_\_\_\_\_ Place and Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Next Steps

Thank you for completing the form. Your application will now be evaluated by our Membership department and sent for approval to the World Board. This process takes usually one month until completion.

### 1. Invoicing

An invoice will be sent to you within a week of reception of your application to the primary contact or accountant of the organization. The invoice is to be paid two weeks from the reception of the invoice by e-mail and includes:

- A registration fee of 80 Euros to cover the administration and evaluation cost of your application by the Membership department and IFOAM World Board. This is a one-off payment that is only to be paid when you submit your application.
- The yearly membership fee, calculated based on the financial figures provided above. The IFOAM membership period is from January to December of each year. If your organization submits its application before June 30th, the full membership fee amount will be charged. If your organization submits it after July 1st, only half of the membership fee will be charged.

### 2. Approval

Once your invoice is paid and you are formally approved as an IFOAM Affiliate, you will receive a Welcome Package including a certificate of IFOAM Affiliation, a welcome CD with free resources for and access codes to the Member Web. Additionally, a link to your organization will be created in the online listing of Affiliates.

### 3. Receipt of your Membership Fee Payment

IFOAM will send you an electronic receipt of your membership fee payment upon identification of the amount on our accounts.

# IFOAM MEMBERSHIP TERMS & CONDITIONS

## Requirements for Membership

- IFOAM Affiliates should endorse IFOAM's mission & goals and the Principles of Organic Agriculture;
- Affiliates can be individuals (Supporters), organizations or departments of an institution/ subsidiary (Members and Associates);
- Only organizations or departments of institutions/ subsidiaries can become Members or Associates;
- In the case of organizations, at least three people must be employed or active in the organization applying for membership in IFOAM;
- To become a Member (with voting rights in the General Assembly), the applicant organization must be predominantly organic, i.e. dedicate over 50% of its budget/ activities to organic. Organizations not fulfilling this criterion may become Associates (no voting rights);
- The completed application form must be submitted;
- First-time applicants must pay a one-off registration fee;
- Membership fee payments are due annually and are approved by the General Assembly.

## Application

**Submission:** Membership applications may be submitted at any time, all year round. Applications are only complete when:

- The IFOAM application form is filled out and signed by the legal representative (Organizations) or Supporter;
- The membership fee and one-off registration fee (except Supporters) are paid.

## Membership Fees

**Fee Schedule:** The Membership year is from January to December of each year. Individuals or organizations joining in the course of the year pay the full membership fee; those joining after July only pay half the fee. Membership in IFOAM is active as soon as the first membership and one-off registration fee of 80 Euros (except Supporters) are paid. Membership is renewed automatically on January of each year. Invoices are sent out every year in November.

**Calculation of Membership Fee:** The yearly membership fee is determined by the IFOAM General Assembly and, in the case of applicant organizations, is calculated according to the organization's turnover/ budget related to organic activities:

### • Member / Associate

Budget	Normal Fee	Late Fee
< 50.000 Euros	100 Euros	150 Euros
< 200.000 Euros	300 Euros	350 Euros
< 800.000 Euros	1000 Euros	1100 Euros
< 2.000.000 Euros	2000 Euros	2100 Euros
< 5.000.000 Euros	3000 Euros	3150 Euros
> 5.000.000 Euros	4000 Euros	4200 Euros

### • Supporter

Regular income	100 Euros
Irregular income	50 Euros
Students	20 Euros

**Early Fee Payment:** Fee payments received by January 31st of the year to which the invoicing refers, benefit from a reduction, as detailed on the invoice.

For the full overview of IFOAM EU fee scheme, please consult the table overleaf.

## Admission

**Approval:** The World Board approves new Affiliates (organizations) and their level of affiliation. After approval, new Affiliates are sent a membership package with a range of information material and access to the IFOAM MemberWeb.

**Rejection:** The World Board may reject applications if it deems the activities of the applicant counter IFOAM's mission or goals, e.g.:

- Advocating or supporting the use of GMOs or intentionally using GMOs in organic production systems;
- The use of chemicals that threaten the integrity of organic production and processing, including the production of agrochemicals for such use;
- Cruelty to animals;
- Violation of human and laborers' rights.

In the rare case of an application not being approved by the World Board (see reasons for rejection above) the membership fee will be fully refunded. The Registration fee is non-refundable.

## Termination of Membership

**By the Affiliate:** Membership in IFOAM is renewed automatically every year. Affiliates may terminate their affiliation at any time by sending a written notice of termination to [membership@ifoam.bio](mailto:membership@ifoam.bio). Paid affiliation fees are non-refundable upon membership termination.

**By IFOAM:** Affiliates' Membership can be terminated by IFOAM in case of:

- Non-compliance with the affiliation requirements;
- Engagement in activities, that are counter to IFOAM's mission, goals and objectives;
- Misuse of IFOAM's name, logo or seal; Damage to the image of IFOAM, its Affiliates or Organic Agriculture in general;
- Non-payment of the membership fee;
- Other serious reasons, as determined by the World Board or the General Assembly.

## Group Membership

Group membership is available to organizations with branch and satellite offices. The mother organization/ company pays the normal fee according to the membership fee scheme, while the branches pay a flat fee of just 100€ p.a., regardless of their budget/turnover. Branches do not have to pay the registration fee.

## Confidentiality

IFOAM guarantees the confidentiality of all the data provided in the application form.

## Miscellaneous

**Membership-related questions:** Please address your questions to [membership@ifoam.bio](mailto:membership@ifoam.bio)

**IFOAM Office Hours:** IFOAM Head-office is open from 10 a.m. to 4 p.m., Germany time.

**Contact:** IFOAM - International Federation of Organic Agriculture Movements  
Charles-de-Gaulle-Strasse 5  
53113 Bonn, Germany  
Tel. : +49 228 92650 10  
Fax : +49 228 92650 99

## Definition and Principles of Organic Agriculture

### Definition of Organic Agriculture:

Organic Agriculture is a production system that sustains the health of soils, ecosystems and people. It relies on ecological processes, biodiversity and cycles adapted to local conditions, rather than the use of inputs with adverse effects. Organic Agriculture combines tradition, innovation and science to benefit the shared environment and promote fair relationships and a good quality of life for all involved.

### Principles of Organic Agriculture:

- **Health:** Organic Agriculture sustains and enhances the health of soil, plant, animal, human and planet as one and indivisible.

- **Ecology:** Organic Agriculture is based on living ecological systems and cycles, work with them, emulate them and help sustain them.
- **Fairness:** Organic Agriculture builds on relationships that ensure fairness with regard to the common environment and life opportunities.
- **Care:** Organic Agriculture is managed in a precautionary and responsible manner to protect the health and well-being of current and future generations and the environment.

### IFOAM's Mission and Goals:

IFOAM's mission is leading, uniting and assisting the organic movement in its full diversity. Our goal is the worldwide adoption of ecologically, socially and economically sound systems that are based on the principles of Organic Agriculture.

## The IFOAM Name, Logo, Membership Emblem and Seal

### Name & Logo

The IFOAM name "International Federation of Organic Agriculture Movements" as well as the acronym "IFOAM" are registered trademarks.

The IFOAM Logo is defined as follows:



The IFOAM name and logo cannot be used as a product mark and may be used by IFOAM Affiliates (Members, Associates, and Supporters) at conferences, events, publications, web pages and other activities only under a contract to be signed with IFOAM in accordance with the requirements of relevant IFOAM policies. The IFOAM Logo may not be used in any communication materials unless specifically authorized by IFOAM. The name may be translated from English to the language of the Affiliate, the acronym "IFOAM" may not be translated.

The IFOAM Logo is defined as follows:

### Membership Emblem

The IFOAM Emblem is defined as follows:



The IFOAM Membership Emblem cannot be used as a product mark and may be used by IFOAM Affiliates (Members, Associates, and Supporters) only. The IFOAM Membership Emblem identifies IFOAM Affiliates (Members, Associates, and Supporters) who are committed

to the IFOAM Mission, Goals as well as to the IFOAM Definition and Principle of Organic Agriculture (Health, Fairness, Ecology and Care). The Emblem can be used in the Affiliate's communication materials, as follows:

- Stationery (letterheads, envelopes, business cards);
- Promotional materials (brochures, leaflets, books, posters) which do not refer to any kind of products;
- Web Pages;
- Electronic Communications (email signatures, etc.).

### Seal

The IFOAM Seal is defined as follows:



The IFOAM Seal can be used as a product mark (labeling of products) only as authorized under the IFOAM Accreditation Program. IFOAM Affiliates are not automatically granted the use of the IFOAM Seal.

For more information, contact the International Organic Accreditation Service (IOAS), [www.ioas.org](http://www.ioas.org).

# IFOAM ASIA TERMS AND CONDITIONS

## IFOAM ASIA MEMBERSHIP TERMS & CONDITIONS

Membership is open to all affiliates, associates and supporters of Global IFOAM; and organizations and individuals involved in organic agriculture that have an institutional address as per the scope of IFOAM Asia.

### COMMON BENEFITS TO ALL MEMBERS

Members of IFOAM Asia enjoy a number of benefits and services:

1. Access to Networking Opportunities: Exchange ideas and develop partnerships with other members of IFOAM Asia;
2. Participation in the Organic Decision Making: Participate in the processes shaping the agenda for the Asian & global organic movements;
3. Resources & Discounts: Access to website, database, publications and events. Benefit from discounts of up to 30%;
4. Partnering Opportunities: Partner with IFOAM Asia for joint projects or initiatives;
5. Visibility: Be listed on the IFOAM Asia website and see your logo appear in the IFOAM Asia Executive Directory. Share your stories through our publications or host an IFOAM Asia event.

### MEMBERSHIPS CATEGORIES

**Full Membership** (with voting rights) – is offered to organizations promoting organic agriculture and which have an institutional address as per the scope of IFOAM Asia. Their activities must be endorsed by two full IFOAM Asia members.

**Associate Membership** (no voting rights) – is offered to organizations that are promoting organic agriculture and have an institutional address as per the scope of IFOAM Asia. No Voting rights are offered to associate members. However, as-

sociate members with IFOAM Asia for more than 1 year can apply for Full Membership, subject to approval by the IFOAM Asia Board.

**Supporters** (no voting rights) – are individuals who promote organic agriculture.

For Non-Global IFOAM Affiliates, the following membership criteria apply:

a) Full members (with voting rights in IFOAM Asia ONLY for a trial period of 2 years. After the trial period, these members have to

decide on whether to become members of Global IFOAM to maintain voting rights or become associate members or supporters

with no voting rights);

b) Associate members (organizations with no voting rights);

c) Supporters (individuals with no voting rights);

d) Patrons (no voting rights but visibility in IFOAM Asia events and publications depending on the level of membership fees paid annually)

### REGISTRATION / MEMBERSHIP FEES

A member must pay registration and membership fees which have been approved by the General Assembly of IFOAM Asia. Any Global IFOAM member who submits an application for membership prior to the first General Assembly of IFOAM Asia will be exempted from the registration and first year membership fees. New members are charged with 50% of the membership fees if their membership is approved after June 30th. There are no discounts for registration fees.

### MEMBERSHIP APPLICATION

Submission: Membership applications may be submitted at any time, all year round. Applications are only complete when:

- The membership application form is filled out and signed by the legal representative (Organizations) or Supporter;

- The membership fee and one-off registration fee (except Supporters) are paid. Admission Approval

The IFOAM Asia Board approves new Affiliates (organizations) and their level of affiliation. After approval, new Affiliates are sent a membership package with a range of information material.

### REJECTION OF MEMBERSHIP

The IFOAM Asia Board decides upon the admission of members, associates and supporters. It may withdraw the membership of affiliates that act against the objectives or interests of Global IFOAM and /or of IFOAM Asia such as advocating or supporting the use of GMOs or intentionally using GMOs in organic production systems; the use of chemicals that threaten the integrity of organic production and processing, including the production of agrochemicals for such use; cruelty to animals; violation of human and laborers' rights, etc.

### MEMBERSHIP FEES

Fee Schedule: The Membership year is from January to December of each year. Individuals or organizations joining in the course of

the year pay the full membership fee; those joining after June 30th pay 50% of the fee.

Membership in IFOAM Asia is active as soon as the first membership and one-off registration fee of 20 Euros (except Supporters) are paid. Membership is renewed automatically on January of each year. Invoices are sent out every year in November.

### CALCULATION OF MEMBERSHIP FEE

Early Fee Payment: Fee payments received by January 31st of the year to which the invoicing refers, benefit from a reduction, as detailed on the invoice.

Type	Membership Category in IFOAM Asia	Membership Fee
Global IFOAM affiliate (Full member)	Full member	25% of Global IFOAM membership fee
Global IFOAM affiliate (Associate)	Full member in IFOAM Asia	25% of Global IFOAM membership fee
Non-Global IFOAM affiliate	Full member	150 €
Non-Global IFOAM affiliate	Associate	100 €
Non-Global IFOAM affiliate (individuals)	Supporter	20 €
Non-Global IFOAM affiliate	Patron	from 2000€ and above (see details below)

### Special Fee Scheme for Patrons

Amount	Benefits
annual fee of 2000 €	the logo of the Patron's organization is placed on the front page of the IFOAM Asia website with a link to their website
	the logo of the Patron's organization is placed in the publications of one IFOAM Asia event under "Sponsors"
annual fee of 5000 €	the logo of the Patron's organization is placed on the front page of the IFOAM Asia website with a link to their website
	the logo of the Patron's organization is placed in the publications of one IFOAM Asia event under "Sponsors" and special announcement as "Sponsor" during the event
	one full page color advertisement of the Patron's organization is placed in the publication of the IFOAM Asia event
annual fee of 10,000 €	one poster of the Patron's organization is placed during the IFOAM Asia event
	the logo of the Patron's organization is placed on the front page of the IFOAM Asia website with a link to their website
	For one IFOAM Asia event, the logos of the organizations of Patrons are placed on: publications, powerpoint screen, invitation letters, name tags & backdrop
	one full page color advertisement of the Patron's organization is placed in the publication of the IFOAM Asia event
	two posters of the Patron's organization is placed during the IFOAM Asia event
	Special announcement as "Sponsor" during an IFOAM Asia event
	opportunity to display brochures or promotional materials during an IFOAM Asia event
two complementary invitations to an IFOAM Asia event	
one-time representation of IFOAM Asia in an event of the patron's organization (travel, accommodation and local costs of the representative are separate and not included in the annual fee payment )	