

# Application for Organizations



**Thank you very much for your support of IFOAM, the International Federation of Organic Agriculture Movements!**

Please fill out the following form carefully.

## Requirements for joining IFOAM

Applicant organizations must:

- Endorse IFOAM's mission and goals, as well as the Principles of Organic Agriculture;
- Be an organization or a department of an institution, subsidiary;
- Have at least 3 people employed or active in the organization.

If you have any questions regarding the membership admission process, please do not hesitate to contact the Membership department, [membership@ifoam.bio](mailto:membership@ifoam.bio).

Herewith I confirm registration as an IFOAM / IFOAM EU affiliate:

- My organization wants to be an affiliate of both IFOAM & IFOAM EU;
- My organization is already a Global IFOAM affiliate;
- My organization wants to become a new Global IFOAM affiliate only;
- My organization wants to be trial member of IFOAM EU (as non IFOAM Global affiliate for max. 2 years);
- My organization wants to become an IFOAM EU supporting associate (as non IFOAM Global affiliate)<sup>1</sup>.

## 1. Contact Information

Name of organization: \_\_\_\_\_

English name (if applicable): \_\_\_\_\_

Address line 1: \_\_\_\_\_

Address line 2: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Primary contact for IFOAM: \_\_\_\_\_

E-mail of primary contact for IFOAM: \_\_\_\_\_

Name of legal representative: \_\_\_\_\_

E-mail of legal representative: \_\_\_\_\_

Name of accountant: \_\_\_\_\_

E-mail of accountant: \_\_\_\_\_

Additional contacts: \_\_\_\_\_

E-mail of additional contacts: \_\_\_\_\_

1. I.e. no voting rights at national level and IFOAM EU General Assembly, but included in information activities of IFOAM EU Group.



How would you like to receive your membership invoices?

By e-mail only

By e-mail and hard copy, sent to me by post.

## 4. Signature

We hereby declare that we fulfill the requirements for Affiliation with IFOAM, that our activities are in line with the Definition and Principles of Organic Agriculture and that we are committed to promoting Organic Agriculture on the basis of these values. Furthermore, we have read and understood the IFOAM Affiliation Terms & Conditions and will comply with those during the time of our Affiliation to IFOAM. We also agree that our contact details (name, address, contact person's phone and e-mail, website and logo) will be published in the IFOAM Directory and in the Online Listing of Affiliates.

Name: \_\_\_\_\_ Place and Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Next Steps

Thank you for completing the form. Your application will now be evaluated by our Membership department and sent for approval to the World Board. This process takes usually one month until completion.

### 1. Invoicing

An invoice will be sent to you within a week of reception of your application to the primary contact or accountant of the organization. The invoice is to be paid two weeks from the reception of the invoice by e-mail and includes:

- A registration fee of 80 Euros to cover the administration and evaluation cost of your application by the Membership department and IFOAM World Board. This is a one-off payment that is only to be paid when you submit your application.
- The yearly membership fee, calculated based on the financial figures provided above. The IFOAM membership period is from January to December of each year. If your organization submits its application before June 30th, the full membership fee amount will be charged. If your organization submits it after July 1st, only half of the membership fee will be charged.

### 2. Approval

Once your invoice is paid and you are formally approved as an IFOAM Affiliate, you will receive a Welcome Package including a certificate of IFOAM Affiliation, a welcome CD with free resources for and access codes to the Member Web. Additionally, a link to your organization will be created in the online listing of Affiliates.

### 3. Receipt of your Membership Fee Payment

IFOAM will send you an electronic receipt of your membership fee payment upon identification of the amount on our accounts.

# IFOAM MEMBERSHIP TERMS & CONDITIONS

## Requirements for Membership

- IFOAM Affiliates should endorse IFOAM's mission & goals and the Principles of Organic Agriculture;
- Affiliates can be individuals (Supporters), organizations or departments of an institution/ subsidiary (Members and Associates);
- Only organizations or departments of institutions/ subsidiaries can become Members or Associates;
- In the case of organizations, at least three people must be employed or active in the organization applying for membership in IFOAM;
- To become a Member (with voting rights in the General Assembly), the applicant organization must be predominantly organic, i.e. dedicate over 50% of its budget/ activities to organic. Organizations not fulfilling this criterion may become Associates (no voting rights);
- The completed application form must be submitted;
- First-time applicants must pay a one-off registration fee;
- Membership fee payments are due annually and are approved by the General Assembly.

## Application

**Submission:** Membership applications may be submitted at any time, all year round. Applications are only complete when:

- The IFOAM application form is filled out and signed by the legal representative (Organizations) or Supporter;
- The membership fee and one-off registration fee (except Supporters) are paid.

## Membership Fees

**Fee Schedule:** The Membership year is from January to December of each year. Individuals or organizations joining in the course of the year pay the full membership fee; those joining after July only pay half the fee. Membership in IFOAM is active as soon as the first membership and one-off registration fee of 80 Euros (except Supporters) are paid. Membership is renewed automatically on January of each year. Invoices are sent out every year in November.

**Calculation of Membership Fee:** The yearly membership fee is determined by the IFOAM General Assembly and, in the case of applicant organizations, is calculated according to the organization's turnover/ budget related to organic activities:

### Member / Associate

Budget	Normal Fee	Late Fee
< 50.000 Euros	100 Euros	150 Euros
< 200.000 Euros	300 Euros	350 Euros
< 800.000 Euros	1000 Euros	1100 Euros
< 2.000.000 Euros	2000 Euros	2100 Euros
< 5.000.000 Euros	3000 Euros	3150 Euros
> 5.000.000 Euros	4000 Euros	4200 Euros

### Supporter

Regular income	100 Euros
Irregular income	50 Euros
Students	20 Euros

**Early Fee Payment:** Fee payments received by January 31st of the year to which the invoicing refers, benefit from a reduction, as detailed on the invoice.

For the full overview of IFOAM EU fee scheme, please consult the table overleaf.

## Admission

**Approval:** The World Board approves new Affiliates (organizations) and their level of affiliation. After approval, new Affiliates are sent a membership package with a range of information material and access to the IFOAM MemberWeb.

**Rejection:** The World Board may reject applications if it deems the activities of the applicant counter IFOAM's mission or goals, e.g.:

- Advocating or supporting the use of GMOs or intentionally using GMOs in organic production systems;
- The use of chemicals that threaten the integrity of organic production and processing, including the production of agrochemicals for such use;
- Cruelty to animals;
- Violation of human and laborers' rights.

In the rare case of an application not being approved by the World Board (see reasons for rejection above) the membership fee will be fully refunded. The Registration fee is non-refundable.

## Termination of Membership

**By the Affiliate:** Membership in IFOAM is renewed automatically every year. Affiliates may terminate their affiliation at any time by sending a written notice of termination to [membership@ifoam.bio](mailto:membership@ifoam.bio). Paid affiliation fees are non-refundable upon membership termination.

**By IFOAM:** Affiliates' Membership can be terminated by IFOAM in case of:

- Non-compliance with the affiliation requirements;
- Engagement in activities, that are counter to IFOAM's mission, goals and objectives;
- Misuse of IFOAM's name, logo or seal; Damage to the image of IFOAM, its Affiliates or Organic Agriculture in general;
- Non-payment of the membership fee;
- Other serious reasons, as determined by the World Board or the General Assembly.

## Group Membership

Group membership is available to organizations with branch and satellite offices. The mother organization/ company pays the normal fee according to the membership fee scheme, while the branches pay a flat fee of just 100€ p.a., regardless of their budget/turnover. Branches do not have to pay the registration fee.

## Confidentiality

IFOAM guarantees the confidentiality of all the data provided in the application form.

## Miscellaneous

**Membership-related questions:** Please address your questions to [membership@ifoam.bio](mailto:membership@ifoam.bio)

**IFOAM Office Hours:** IFOAM Head-office is open from 10 a.m. to 4 p.m., Germany time.

**Contact:** IFOAM - International Federation of Organic Agriculture Movements  
Charles-de-Gaulle-Strasse 5  
53113 Bonn, Germany  
Tel. : +49 228 92650 10  
Fax : +49 228 92650 99

## Definition and Principles of Organic Agriculture

### Definition of Organic Agriculture:

Organic Agriculture is a production system that sustains the health of soils, ecosystems and people. It relies on ecological processes, biodiversity and cycles adapted to local conditions, rather than the use of inputs with adverse effects. Organic Agriculture combines tradition, innovation and science to benefit the shared environment and promote fair relationships and a good quality of life for all involved.

### Principles of Organic Agriculture:

- **Health:** Organic Agriculture sustains and enhances the health of soil, plant, animal, human and planet as one and indivisible.

- **Ecology:** Organic Agriculture is based on living ecological systems and cycles, work with them, emulate them and help sustain them.
- **Fairness:** Organic Agriculture builds on relationships that ensure fairness with regard to the common environment and life opportunities.
- **Care:** Organic Agriculture is managed in a precautionary and responsible manner to protect the health and well-being of current and future generations and the environment.

### IFOAM's Mission and Goals:

IFOAM's mission is leading, uniting and assisting the organic movement in its full diversity. Our goal is the worldwide adoption of ecologically, socially and economically sound systems that are based on the principles of Organic Agriculture.

## The IFOAM Name, Logo, Membership Emblem and Seal

### Name & Logo

The IFOAM name "International Federation of Organic Agriculture Movements" as well as the acronym "IFOAM" are registered trademarks.

The IFOAM Logo is defined as follows:



The IFOAM name and logo cannot be used as a product mark and may be used by IFOAM Affiliates (Members,

Associates, and Supporters) at conferences, events, publications, web pages and other activities only under a contract to be signed with IFOAM in accordance with the requirements of relevant IFOAM policies. The IFOAM Logo may not be used in any communication materials unless specifically authorized by IFOAM. The name may be translated from English to the language of the Affiliate, the acronym "IFOAM" may not be translated.

### Membership Emblem

The IFOAM Emblem is defined as follows:



The IFOAM Membership Emblem cannot be used as a product mark and may be used by IFOAM Affiliates (Members, Associates, and Supporters) only. The IFOAM Membership Emblem identifies IFOAM Affiliates (Members, Associates, and Supporters) who are committed

to the IFOAM Mission, Goals as well as to the IFOAM Definition and Principle of Organic Agriculture (Health, Fairness, Ecology and Care). The Emblem can be used in the Affiliate's communication materials, as follows:

- Stationery (letterheads, envelopes, business cards);
- Promotional materials (brochures, leaflets, books, posters) which do not refer to any kind of products;
- Web Pages;
- Electronic Communications (email signatures, etc.).

### Seal

The IFOAM Seal is defined as follows:

The IFOAM Seal can be used as a product mark (labeling of products) only as authorized under the IFOAM Accreditation Program. IFOAM Affiliates are not automatically granted the use of the IFOAM Seal. For more information, contact the International Organic Accreditation Service (IOAS), [www.ioas.org](http://www.ioas.org).

# IFOAM EU Membership Fee Scheme



## 1. General membership-based organization (e.g., farmer and consumer associations)

Yearly Budget/ Turnover in Organic	Yearly Fee	Early Fee Payment	Late Fee Payment
		Before January 31, 2014	After April 1, 2014
Up to 30.000 Euros	100 Euros	95 Euros	105 Euros
Up to 200.000 Euros	400 Euros	380 Euros	420 Euros
Up to 400.000 Euros	1.000 Euros	950 Euros	1.050 Euros
Up to 600.000 Euros	2.000 Euros	1.900 Euros	2.100 Euros
Up to 800.000 Euros	3.000 Euros	2.850 Euros	3.150 Euros
Up to 1.000.000 Euros	4.500 Euros	4.275 Euros	4.725 Euros
Up to 3.000.000 Euros	6.000 Euros	5.700 Euros	6.300 Euros
Up to 6.000.000 Euros	10.000 Euros	9.500 Euros	10.300 Euros
Over 6.000.000 Euros	15.000 Euros	14.250 Euros	15.300 Euros

## 2. Umbrella organization

Yearly Budget/ Turnover in Organic	Yearly Fee	Early Fee Payment	Late Fee Payment
		Before January 31, 2014	After April 1, 2014
Up to 30.000 Euros	100 Euros	95 Euros	105 Euros
Up to 100.000 Euros	750 Euros	713 Euros	787 Euros
Up to 200.000 Euros	1.500 Euros	1.425 Euros	1.575 Euros
Up to 400.000 Euros	3.000 Euros	2.850 Euros	3.150 Euros
Up to 600.000 Euros	4.500 Euros	4.275 Euros	4.725 Euros
Up to 800.000 Euros	6.000 Euros	5.700 Euros	6.300 Euros
Up to 1.200.000 Euros	8.000 Euros	7.600 Euros	8.300 Euros
Up to 4.000.000 Euros	10.000 Euros	9.500 Euros	10.300 Euros
Over 4.000.000 Euros	15.000 Euros	14.250 Euros	15.300 Euros

## 3. Trade and professional organization (including processing and business association)

Yearly budget/ Turnover of the trade and professional organizations	Yearly Fee	Early Fee Payment	Late Fee Payment
		Before January 31, 2014	After April 1, 2014
Up to 30.000 Euros	100 Euros	95 Euros	105 Euros
Up to 5.000.000 Euros	400 Euros	380 Euros	420 Euros
Up to 10.000.000 Euros	1.000 Euros	950 Euros	1.050 Euros
Up to 30.000.000 Euros	2.000 Euros	1.900 Euros	2.100 Euros
Up to 60.000.000 Euros	3.000 Euros	2.850 Euros	3.150 Euros
Up to 100.000.000 Euros	4.500 Euros	4.275 Euros	4.725 Euros
Up to 500.000.000 Euros	6.000 Euros	5.700 Euros	6.300 Euros
Up to 1.500.000.000 Euros	10.000 Euros	9.500 Euros	10.300 Euros
Over 1.500.000.000 Euros	15.000 Euros	14.250 Euros	15.300 Euros

## 4. Non membership based organization

Yearly Budget/ Turnover in Organic	Yearly Fee	Early Fee Payment	Late Fee Payment
		Before January 31, 2014	After April 1, 2014
Up to 30.000 Euros	100 Euros	95 Euros	105 Euros
Up to 300.000 Euros	200 Euros	190 Euros	210 Euros
Up to 500.000 Euros	500 Euros	475 Euros	525 Euros
Up to 1.000.000 Euros	750 Euros	713 Euros	787 Euros
Up to 2.000.000 Euros	1.000 Euros	950 Euros	1.050 Euros
Up to 4.000.000 Euros	2.000 Euros	1.900 Euros	2.100 Euros
Up to 7.000.000 Euros	3.000 Euros	2.850 Euros	3.150 Euros
Over 7.000.000 Euros	4.000 Euros	3.800 Euros	4.200 Euros

## Special conditions

- If all regional organizations of an organization join the IFOAM EU Group and their national organization is already Member of the IFOAM EU Group, the fee for each regional organization is reduced to 60%.
- Umbrella organizations get 8% discount for each of its member-based organization, which are IFOAM EU Group members (maximum 40% discount).
- Organizations that pay before January 31 get a 5% discount on their membership fee. Organizations that pay after April 1 get a 5% increase on their membership fee.
- Supporting organizations are IFOAM EU affiliates, but not IFOAM Global affiliates. They have no voting rights and pay an additional fee of 20%, which is transferred to IFOAM Global.